



City of Kenora
Committee of the Whole
Minutes
Tuesday, January 8, 2019
9:00 a.m.
City Hall Council Chambers

Present: Mayor Daniel Reynard
Councillor Mort Goss
Councillor Rory McMillan
Councillor Kirsi Ralko
Councillor Sharon Smith
Councillor Chris Van Wallegghem

Regrets: Councillor Andrew Poirier

Staff: Karen Brown, CAO, Heather Kasprick, City Clerk, Todd Skene, Manager of Fire & Emergency Services, Stace Gander, Community Services Manager, Adam Smith, Special Projects & Research Officer

A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its January 15, 2019 meeting:-

- Council will amend the Tariff of Fees & Charges bylaw for rates outlined in the revised Schedule "C" Fire & Emergency Services
- Council intends to amend the 2019 Capital Budget to withdraw funds from the Land Planning Reserve in the amount of \$117,178.25 for the wayfinding program
- That Council declares the following City owned lands as surplus to the needs of the Municipality as the western portion of Sultana Avenue and part of Sultana Avenue

B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda**
- 2) From a Meeting at which a Member was not in Attendance.**

There were none declared.

C. Confirmation of Previous Committee Minutes

Resolution #1

Moved by Councillor R. McMillan, Second by K. Ralko & Carried:-

That the Minutes from the last regular Committee of the Whole Meeting held December 11, 2018 be confirmed as written and filed.

D. Deputations/Presentations

Vicky Donath – Kenora Beekeeping Club

Ms. Donath is part of the Kenora Beekeeping Club which is a group of beekeeper enthusiasts who share knowledge among one another and offer support and mentorship to new beekeepers. The Kenora Beekeeping Club is a newly formed club with a growing membership within the City.

Kenora beekeepers wish to increase their knowledge and experience using innovative hive equipment developed for cold climates (i.e. Scandanavian) and explore improved sustainable approaches to beekeeping. The Kenora Beekeeping Club wishes to test the less popularized and non-conventional equipment and determine the feasibility of reducing the severity of winter bee mortality due to the harsh Northwestern Ontario climate. A Community Research Hive Pilot Project will allow local beekeepers and new enthusiasts to test new approaches, such as high-density flow hives, and different insulation materials to compare winter losses amongst different hive trials.

Kenora beekeepers will engage with the community and take deliberate actions to benefit the environment. The Kenora Beekeeping Club would like to reach out to the general population and provide mentorship and outreach activities within Kenora and surrounding area. They will engage the public about the benefits and rewards of beekeeping in Kenora. They wish to host workshops with qualified speakers attend schools, retirement homes, or other local organizations and events to share knowledge about bees and expertise on beekeeping in Northwestern Ontario. The observation hive can safely display bees at public events.

For beekeeping supplies they are looking to purchase three sets of 3 different types of hives and as well as the other required equipment such as fencing, and extractor equipment which with tax and shipping will be around \$10 000. Ms. Donath is seeking Council's support to apply for a seed grant with the Ontario Trillium Foundation under the City's umbrella and support as the flow through funding agency.

Jeff Hawley, Manager of Operations & Infrastructure

Mr. Hawley provided Council with an information pamphlet which will be included in the tax inserts to inform residents on the salting and sanding of City streets. He explained how we look after our roads and specifics to the effects of salt and sand on our roads during specific temperatures. An information brochure will be included in the interim 2019 tax bills which will be out later this week.

E. Reports:

1. Administration & Finance

1.1 November 2018 Financial Statements

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at November 30, 2018.

1.2 2016 Account Write Offs

Recommendation:

That Council hereby approves the write off of accounts totalling \$35,241.69 in 2016 including applicable taxes; and further

That City staff be directed to continue collection efforts on these accounts.

1.3 Community Grant Applications

Recommendation:

That Council hereby supports an application by Evergreen Community Club request to the Kenora & Lake of the Woods Regional Community Foundation for the purchase of new rink boards for the current boards which are aging and in poor condition for funds up to \$7,600; and further

That Council hereby supports Evergreen Community Club request to RBC for the purchase of new rink boards for the current boards which are ageing and in poor condition for funds up to \$1,000; and further

That Council hereby supports an application by the Mount Evergreen Ski Hill request to RBC for the purchase of materials for the provision of creating new features to replace the current features that are damaged and outdated for funds up to \$1,000; and further

That the applicants name the City of Kenora as a sponsor in their applications.

2. Fire & Emergency Services

2.1 Fire Marque Inc Agreement

Recommendation:

That Council hereby authorizes the Mayor and Clerk to execute an agreement with Fire Marque Inc. for the purpose of appointing them as an agent for the Corporation of the City of Kenora to submit claims and collect recoverable expenses using "Indemnification Technology" with respect to insured perils resulting from The City of Kenora Fire and Emergency Services response to and attendance at incidents; and further

That the Fire Chief be authorized to collect and provide such information as is required to facilitate claims undertaken by Fire Marque Inc. and assist with the collection of such recoverable expenses with respect to inured perils from any property owner by whatever means may be necessary; and further

That the revenue that is generated must be used in the areas of fire prevention, public education, training programs, firefighting and capital purchases for Fire Services; and further

That the appropriate bylaw be passed for this purpose.

Discussion: Karen is concerned given the challenges of the 2019 budget that we do not specifically direct the funds to fire prevention, public education, training programs, etc and that the funds be left to offset existing costs in the fire operation. The last line of the recommendation will be removed for the Council resolution.

2.2 Tariff of Fees and Charges – Fire & Emergency Services

Recommendation:

That Council hereby approves the new Emergency Cost Recovery rates through Fire Marque Inc. Indemnification Technology which will be applied as per the current Ministry of Transportation rates effective January 15th, 2019; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that

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Council intends to give three readings to a new Tariff of Fees and Charges By-Law Number at its January 15th, 2019 meeting to give effect to these rates outlined in the revised Schedule "C"; and further

That By-law Number 079-2018 be hereby repealed.

3. Operations & Infrastructure

No Reports.

4. Community Services

No Reports.

5. Development Services

5.1 Budget Amendment - Wayfinding Implementation

Recommendation:

That Council hereby approves an allocation of \$117,178.25 to be funded through the Land Planning Reserve for the implementation of the wayfinding program; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2019 Capital Budget at its January 15, 2019 meeting to withdraw funds from the Land Planning Reserve in the amount of \$117,178.25 to offset the cost of this purchase; and further

That Council give three readings to a by-law to amend the 2019 budget for this purpose.

Discussion: The intent is to have these wayfinding signs ready for our busy tourist season. They will be prepared and fabricated for March 31st and be ready to install as soon as possible in the spring. At the Husky the Muskie location there will be an additional kiosk. One side will feature a Lake of the Woods map and the other side a map of the downtown itself. Megan provided the renderings to Council for review.

5.2 Submission to Provincial Housing Supply Action Plan

Recommendation:

That Council hereby approves the proposed submission to the Government of Ontario's consultation on a Housing Supply Action Plan.

5.3 Closure of Roads & Declaration Surplus Land – Sultana Ave & Veteran's

Recommendation:

That the Council declares the following City owned lands as surplus to the requirements of the Municipality, and that the western portion of Sultana Avenue, 0.092 ha be closed; being lots 5 and 6, and part of Sultana Avenue on Plan of Subdivision M106; described as PINs 42179-0431, 42179-0432, 42179-0433, and 42179-0439; in the City of Kenora; and further

That in accordance with the policy, value of the lands will be determined upon receipt of an appraisal; and further

That toward a sale of the lands, surveying and procedures for consolidation of the PINs would be completed; and further

That an agreement of purchase and sale would include as a condition that any further required planning applications are approved (i.e. Site Plan Control Approval); and further

That the Mayor and Clerk are authorized to execute an agreement between the Corporation of the City of Kenora and Ayrie Developments for the sale of land; and further

That three readings be given to a bylaw for this purpose.

Discussion: They have approached the City to request the piece of land because it increases the land space for this particular development. Because we are selling municipal land, we can put conditions on the sale which outlines our expectations for the sale, but otherwise, there are no regulated timelines on developments.

F. Proclamations

Mayor Reynard then read the following proclamations:

- National Alzheimer Awareness Month – January 2019

G. Other

- Councillor McMillan acknowledged two First Nations Elders who passed away recently, Delbert Horton and Joe Nabish, and extended thoughts and prayers to the family.
- Councillor Ralko referenced that she is excited about the bee keeping initiative in the community and learning more about it.

H. Next Meeting

- Tuesday, February 12, 2019

I. Adjourn to Closed

Resolution #2

Moved by Councillor C. Van Walleggem, Seconded by M. Goss & Carried:

That Council now adjourn to a closed session at 9:50 a.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, the Closed Session will discuss items pertaining to the following:-

- i) Education and Training Members of Council (1 matter)**
- ii) Personal Matter about an Identifiable Individual (1 matter)**

J. Reconvene to Open Meeting

Council reconvenes to open session at 11:54 a.m. with the following reports from its closed session:-

Kenora Non Profit Housing Board Appointment

Recommendation:

That Council hereby appoints Jennifer McKibbon to the Kenora Non Profit Housing Board for a term at the pleasure of Council no later than November 14, 2022.

K. Close Meeting

Meeting adjourned at 11:54 a.m.